

COVID-19 Supplemental risk assessment – School Partial re-opening January 2021

Site / school name:			
Person(s) covered by this supplemental risk assessment:	<ul style="list-style-type: none"> ▪ Students ▪ Staff: <ul style="list-style-type: none"> ▪ Classroom based staff ▪ Catering staff ▪ Cleaning staff ▪ Office staff ▪ Premises / site staff ▪ SMSAs ▪ Staff and volunteers involved in mass testing ▪ Contractors 		
Scope of this supplemental risk assessment:	<ul style="list-style-type: none"> ▪ Supplemental risk assessment for school opening and operation during national lockdown starting in January 2021. ▪ This risk assessment addendum should be completed and attached to the school's current COVID-19 risk assessment as in place at the end of the Autumn Term 2020. ▪ There is no need to duplicate the measures in place that are covered in the current school COVID-19 risk assessment. This addendum is to assess the key changes for the school operation during the national lockdown. ▪ It has been assumed that all other measures including hygiene, cleaning, track and trace, mental health support etc will continue to be in place as before. 		
Name of person completing this assessment:	Louise Voden	Date of completion:	8/1/21
Assessment approved by:	TU Representatives/Governors	Date of approval:	
Date assessment to be reviewed by:	February 2021	Risk assessment no:	Version 1 – 7 January 2021
School Covid-19 Risk assessment date last reviewed:	7/1/21	Risk assessment no:	
Record of risk assessment reviews			
Date of review:		Reviewed by:	Comments / date of next review:
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System of controls

Prevention

1. Minimise contact with individuals who are unwell by ensuring that those who are required to stay at home do not attend school.
 2. Compulsory use of face coverings in schools.
 3. Clean hands thoroughly more often than usual.
 4. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
 5. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
 6. Minimise contact between individuals and maintain social distancing wherever possible.
 7. Where necessary, wear appropriate personal protective equipment (PPE).
 8. Always keeping occupied spaces well ventilated.
 9. Weekly lateral flow testing for staff.
- Numbers 1 to 5, and number 8, must be in place in all schools, all the time.
 - Number 6 must be properly considered and schools must put in place measures that suit their particular circumstances.
 - Number 7 applies in specific circumstances.

Response to any infection

10. Engage with the NHS Test and Trace process.
 11. Manage confirmed cases of coronavirus (COVID-19) amongst the school community.
 12. Contain any outbreak by following local health protection team advice.
- Numbers 9 to 11 must be followed in every case where they are relevant.

Risk assessment	
What are the hazards?	<ul style="list-style-type: none"> ▪ Potential for spread of COVID-19 between persons at school showing symptoms of coronavirus or those who are confirmed to have coronavirus.
Who might be harmed and how?	<ul style="list-style-type: none"> ▪ Staff, pupils, contractors, and visitors may catch COVID-19 via direct or indirect contact with carriers whilst on site. ▪ Potential for spread to other family members / persons.
<p>Note: We have specifically removed any rating or scoring from this risk assessment. We do not feel this adds any significant benefit to this untypical situation. You may wish to prioritise any actions, but the basis of the approach to mitigating the risks from coronavirus is such that all measures should be carried out alongside each other rather than in sequence. The planning and assessment you undertake will form the basis of an overall plan to manage the risks specific to your setting and that is the most important aspect of this process.</p>	

Issue	Measures to consider	What do you need to do at your school to manage this	Who will do this?	By when?	Completed on:
<ul style="list-style-type: none"> ▪ Arrangements for supervision of essential and key worker children in school ▪ Changes to definitions of those children eligible to attend school is likely to increase numbers in school during the lockdown. 	<ul style="list-style-type: none"> ▪ How will supervision of these pupils be maintained at appropriate levels when in school. ▪ Will existing bubbles e.g. class or year group need to be amended or modified. If bubbles are changed then these should be consistently maintained, including if provision is shared across multiple sites. ▪ Ensure that different bubbles or groups are kept separated. Both the approaches of separating groups and maintaining distance are not 'all-or nothing' options and will still bring benefits even if implemented partially ▪ Are there any changes needed to drop off, pick up or travel arrangements? ▪ What changes are needed to school meal provision? ▪ Breakfast club and after school provision is encouraged by DfE to continue to support the children of critical workers. 	<ul style="list-style-type: none"> ▪ Rota of staff supervising 'small school' put in place by Headteacher ▪ Year groups to be kept separate where possible. Students to wear face-coverings during lessons and in communal areas indoors and outdoors. ▪ N/a ▪ Food to be ordered as required, students to eat in Year group bubbles. 	LV	5/1/21	

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		<ul style="list-style-type: none"> ▪ Guidance for student behaviour and Safeguarding Policy addendum updated 	JSa	11/1/21	
<ul style="list-style-type: none"> ▪ Arrangements for staff working remotely 	<ul style="list-style-type: none"> ▪ All staff working remotely to undertake DSE assessment and home working checklist if there have been significant changes since they were last completed. ▪ All staff to be provided guidance on setting up a safe and suitable work area. ▪ Ensure regular communication with staff working remotely. 	<ul style="list-style-type: none"> ▪ CLs/Line managers to notify NE if any staff require on line DSE assessment. ▪ All staff to be reminded of safe home working area in staff bulletin ▪ Staff invited to collect exam desk for use with laptops at home ▪ CLs/Line Managers to keep in contact weekly with staff. All meetings including departmental meetings and 1:1 meetings to continue virtually. ▪ CLs given access to all Google classrooms and to carry out monitoring visits. ▪ Where staff are finding it difficult to teach remotely at home, they are permitted to come into school but must teach in their own classroom, which must be kept well ventilated, and ensure they practice social-distancing at all times. 	CLs/Line managers NE	As required 15/1/21	

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<ul style="list-style-type: none"> ▪ Arrangements for clinically extremely vulnerable, clinically vulnerable persons, pregnant persons 	<ul style="list-style-type: none"> ▪ Where schools implement the PHE and DHSC endorsed system of controls outlined in this document, in line with their own workplace risk assessment, PHE and DHSC confirm that these measures create an inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced. As a result, on current evidence, PHE and DHSC advise that schools are not currently considered high risk settings when compared to other workplace environments. ▪ Following the reintroduction of shielding, clinically extremely vulnerable staff are advised that they should not attend the workplace. Clinically extremely vulnerable individuals are those identified through a letter from the NHS or a specialist doctor as in the group deemed clinically extremely vulnerable (CEV or shielding list) ▪ Those living with someone who is clinically extremely vulnerable can still attend work where homeworking is not possible. ▪ Clinically vulnerable staff can continue to attend school. While in school they should follow the sector-specific measures to minimise the risks of transmission. ▪ People who live with those who are clinically vulnerable or clinically extremely vulnerable can attend the workplace but should ensure they maintain good prevention practice in the workplace and home settings. ▪ As per national restrictions, staff should work at home where possible. If home working is not possible, pregnant staff and their employers should follow the advice in the Coronavirus (COVID-19): advice for pregnant employees. Pregnant women are in the 	<ul style="list-style-type: none"> ▪ CEV staff contacted by HR manager and instructed not to attend school. ▪ Staff aged over 70 instructed not to attend school ▪ CVS can attend school but all current individual risk assessments to be reviewed by CLs/Line managers and any extra provisions/PPE required put in place as required ▪ Staff affected have been notified and are not attending school. 	<p>LO</p> <p>CLs/Line managers</p>	<p>5/1/21</p> <p>18/1/21</p>	

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	<p>'clinically vulnerable' category and are generally advised to follow the above advice, which applies to all staff in schools. Employers should be aware that pregnant women from 28 weeks' gestation, or with underlying health conditions at any gestation, may be at greater risk of severe illness from coronavirus (COVID-19). This is because, although pregnant women of any gestation are at no more risk of contracting the virus than any other non-pregnant person who is in similar health, for those women who are 28 weeks pregnant and beyond there is an increased risk of becoming severely ill, and of pre-term birth, should they contract coronavirus (COVID-19). This is also the case for pregnant women with underlying health conditions that place them at greater risk of severe illness from coronavirus (COVID-19).</p> <ul style="list-style-type: none"> ▪ Some people with particular characteristics may be at comparatively increased risk from coronavirus (COVID-19). Where it is not possible to work from home, these staff can attend school as long as the system of controls set out in this guidance are in place. People who live with those who may have comparatively increased risk from coronavirus (COVID-19) can attend the workplace where it is not possible to work from home. ▪ Where there is a specific concern, discussions should take place between the employee and the employer, and the individual risk assessment should be reviewed. ▪ Pupils who are self-isolating should not attend school. ▪ Clinically extremely vulnerable pupils are also advised not to attend school. 	<ul style="list-style-type: none"> ▪ Staff affected have been notified and are not attending school. ▪ Note above re individual risk assessments 			

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<ul style="list-style-type: none"> ▪ Arrangements for continuation of mass testing (Secondary schools only) 	<ul style="list-style-type: none"> ▪ Mass testing will continue for students and staff attending school in line with current government guidance. ▪ A separate risk assessment template (CR133) is available to assist with assessing this activity. 	<ul style="list-style-type: none"> ▪ Placed on hold during partial school closure. ▪ Risk assessment for mass testing for all students and staff will be completed when school reopens. ▪ Mass testing for children in small school and staff who are working on site who have given consent to start 18/1/21 			
<ul style="list-style-type: none"> ▪ Ensuring effective maintenance and inspection of the school site ▪ Potential for increased risk from Legionella during limited use of school site 	<ul style="list-style-type: none"> ▪ Continue with all normal maintenance and inspection activities, including contractor visits ensuring that statutory maintenance and inspection is carried out. ▪ With reduced use of water in school increased flushing through of little used outlets will be needed to ensure that water does not become stagnant increasing the risk from Legionella. It may be possible to drain down areas that will not be used. 	<ul style="list-style-type: none"> ▪ Noted, site team are aware ▪ Site team to flush systems weekly 	MH	Ongoing	
<ul style="list-style-type: none"> ▪ Ensuring appropriate first aid cover ▪ Ensure fire safety arrangements remain fit for purpose 	<ul style="list-style-type: none"> ▪ The school will need to maintain suitable first aid and where needed paediatric first aid cover for the pupils in school. ▪ Consider if any changes are required to emergency evacuation procedures because of any other changes made to provision in school e.g. reduced staff, fire wardens covering different areas, managing assembly areas etc. ▪ A fire drill may not be appropriate but ensure all staff are familiar with any changes to arrangements. If you are sharing with other schools make sure any external staff are aware as well. 	<ul style="list-style-type: none"> ▪ First aid provision in place, covered by staff on small school rota ▪ Staff on site to be reminded of provisions for evacuation during school in staff bulletin ▪ Practice fire drill to be carried out for small school students and staff on site 	NE	15/1/21 29/1/21	

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